

**St John's PTA**

**MINUTES OF MEETING  
Monday 28 April: 7.45pm  
St John's School**

**In Attendance:**

Jane Martin	Mandy Brazier	Lynne Evans
Marcie Gatsky	Emma Kelly	Deb Watson
Imogen Hall	Abi Blank	Victoria Hartland-Sandiford
Brian Wakeman	Fi Collins	Becky Bird
Melanie Hancock	Linda Previdi	Chat Ekelegbu
Anne Esan	Ayo Abugo	Nemone Burey

**Apologies:**

Sarah Wu	Maxine Yates	Reverend Cindy Kent
Krishna Rathod	Lorna Walkden	Jo Theodorou
Vanessa Salter		

		<b>ACTION</b>
1	<p><b>MATTERS ARISING FROM PREVIOUS MINUTES</b></p> <p><b>Playground update - grant and maintenance?</b></p> <ul style="list-style-type: none"> <li>- Emma to resend grant forms to Jane for urgent completion</li> <li>- Due to lack of funding, playground work is being put back to October half term. This will allow for funds from the summer fete to be contributed and also hope that we get lottery funding so that we can add more equipment to the site.</li> <li>- Everyone's heartfelt thanks went to Emma Kelly for the work done to date, which was considerable.</li> </ul> <p><b>VAT &amp; Gift Aid feedback</b></p> <ul style="list-style-type: none"> <li>- LE reported that it was too cumbersome for the PTA to voluntarily register for VAT. For matters such as the playground, it was agreed that it was a school expense, as opposed to a PTA expense and therefore the school would enter into the agreements and pay the costs. The PTA, however, would donate funds to the school to cover this cost as that is our prime fundraising pledge this year.</li> <li>- HMRC still have not processed our request for a Charties Reference number. Until this is received, we cannot file our Corporation Tax Return (due end June) or apply for Gift Aid. It is, however, assumed that the number will be received by the end of May 2014.</li> </ul> <p><b>Bank account signatories</b></p> <ul style="list-style-type: none"> <li>- All forms to be sent off to the bank were completed with the</li> </ul>	<p><b>JL</b></p>

	<p>exception of Fiona Phillip's ID. It was noted that with FP unable to find her passport, a driving licence would suffice and that forms should be submitted to the bank soonest.</p>	
2.	<p><b>SPRING PARTY NIGHT - 27 MARCH 2014</b></p> <p>The Spring Party reported profits of £258.35, which was great for a relatively "easy" event to organise.</p> <p>It was felt that we should try to do another party in the summer term.</p> <p>Notes for future parties is that we need to make sure children are properly supervised during the event and not running around the school. Also, we have 4 classes at each sitting, therefore need 4 people to lead a line-up of children when they wait to be dismissed. 2 teachers will be in attendance, so a further 2 PTA for this role.</p>	
3	<p><b>SUMMER FETE - SATURDAY 28 JUNE 2014 - 11:00-15:00</b></p> <p>Maxine currently away on business but Save the Date flyer in production and will be distributed this week.</p> <p>MY will also prepare artwork for banner x 2 (8x3ft with eyelets) and send to print.</p> <p>Jane to give history of school to Vanessa Salter</p> <p>Chat Ekelegbu wants a <math>\frac{1}{2}</math> page colour ad in the brochure. CE to send artwork to Lynne / Becky.</p> <p>Brian reported that Herbalife have opened a new shop on Oakleigh Road North and were interested in taking an ad. LE / BB to contact</p> <p>If there are any photos of school in archives, it was requested that they be sent to Bruce Allaway for the fete brochure.</p> <p>LE agreed to send to BA a current photo of the school.</p> <p>Ticketing was discussed for Bubble of Fun and Bouncy Castle. In order to get tickets designed/printed, it was noted that we ideally needed to work out how many rides could there possibly be on the attractions, so that we do not oversell the tickets and have people unable to participate.</p> <p>Brian reported that the church would be happy to man the entrance again this year taking entrance fees for adult. It was felt that a separate desk should be available for ticket sales and that perhaps this would be better served near the field.</p> <p>Mandy Brazier offered to buy hairsprays so that these could be offered to children</p> <p>Church running the Bric a brac / white elephant stall again but need to get a notice out to school / congregation encouraging donations in by a certain date. Need guidance from church on what dates would be suitable. Would church be able to prepare and print the letters?</p>	<p><b>MY</b></p> <p><b>JM</b> <b>CE</b></p> <p><b>LE/BB</b></p> <p><b>JM</b></p> <p><b>LE</b></p> <p><b>LE/MG</b></p> <p><b>Church</b></p> <p><b>MB</b></p> <p><b>Church</b></p>

Reminder: Put form up for beauty therapist sign up sheet and advise parents by newsletter and text	LE
It was noted that Dora Victoros knew the mum of Hafsa who did the henna. JM was going to ask Dora for contact details.	JM
Reminder: Write to McDonalds requesting ice!	LE
JM reported that Mr Martin would organise / run Beat the Goalie and that he would purchase the prizes for the children.	JM / DM
Need to compile floorplan for brochure ASAP	LE / BA
Imogen desperately needs help getting raffle prizes and asks ANYONE if they would help write / calling people they believe would donate.	IH / ALL
<p><b>Prizes pledged:</b></p> <ul style="list-style-type: none"> <li>Hamper</li> <li>Prosecco &amp; smellies hamper</li> <li>Afternoon tea at West Lodge</li> <li>Paradise Park free admission</li> <li>Voucher for Chat's cakes</li> <li>Voucher for Leo's</li> <li>Meal for 2 at Chez Tonton</li> <li>Spa Chic voucher</li> <li>Pilates session of some sort</li> <li>Boden voucher</li> <li>London Eye tickets</li> <li>Topsy Turvy World admission</li> <li>Willows Farm admission</li> <li>30% off membership to Hendon Pay &amp; Play</li> <li>Trent Park horse riding lesson</li> </ul> <p><b>Waiting to hear from:</b></p> <ul style="list-style-type: none"> <li>Hotels group</li> <li>David Lloyd</li> <li>Lab Spa</li> <li>Nando's - Nenomi (sp?) kindly volunteered to ask</li> <li>Ambra - Brian kindly volunteered to ask</li> <li>Odeon Barnet</li> <li>Sweatshop North Finchley</li> </ul> <p><b>STILL TO ASK - can anyone help with this?</b></p> <ul style="list-style-type: none"> <li>Waitrose Whetsone &amp; Finchley Central</li> <li>Haven</li> <li>Ask Pizza</li> <li>Pizza Express</li> <li>Rotisserie</li> <li>Alfresco</li> <li>Bayleaf</li> <li>Arts Depot</li> <li>Sophie - massage</li> </ul>	HELP / ALL?

	<p><b>Other places to contact (some have said no in the past but we can try again):</b>  Chickenshed  Jackon's Lane  Ally Pally  Snowzone</p> <p>It was noted that the following are not worth trying as they only give to selected charities now:  John Lewis  Beckonscott Model Railway  Smyths Toys  Madame Tussauds</p> <p>MB said that we should look at getting nail pens on for the nail art stall. LE has since purchased.</p> <p>Victoria Hartland-Sandiford advised that she wanted to organise a Queen Mermaid Grotto in the "Santa Shed". Her daughter Macy would pose for photos from 12-2 and children would pay for the photo. <b>A paddling pool is needs to be purchased!</b></p> <p>Mrs Geldaart has agreed to decorate the shed and Victoria will liaise with school on removing the trellis and putting back again after.</p> <p>Sea-orientated fabric/netting would be required to decorate. A call is out to any parents who have fabric or netting that could be used to decorate in a sea theme; any props that are sea-like. To include plea in newsletters! Can anyone download some sea music to put on an ipod in speakers in the grotto? Need to create a mystical atmosphere...</p> <p>Ask Jo Mason for bubble machine from Jam!</p> <p>Victoria agreed to take charge of arranging a form to include name, year group, email and whether the parent requires photo in digital or print.</p> <p>Melanie Hancock agreed to take photos and help Victoria.</p> <p>Cellophane - need cellophane for raffle prizes. Perhaps Sara Rawlings could help as does floristry? Might she / or Floral &amp; Hardy provide a bouquet for the raffle?</p> <p>Mandy Brazier also undertook to be our liaison on school participatin in the Arena. Y5 for music festival and Broadening Horizon rap.. others tbc.</p> <p>Currently sold 10.5 pages equating to £710 for brochure. Last year sold £840 in total.</p>	<p><b>Done</b></p> <p><b>VH</b></p> <p><b>Buyers???</b></p> <p><b>Newsletters/ ALL</b></p> <p><b>JMason</b></p> <p><b>VH</b></p> <p><b>MH</b></p> <p><b>LE</b></p> <p><b>MB</b></p>
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7.	<b>ANY OTHER BUSINESS</b> Mandy Brazier advised that the school have decided to have a themed week and it will be on an international / World Cup theme. This will take place in the second week back after half term. It will feature sports, performing arts, food, cooking demonstrations and different faith assemblies every day. These themed weeks are very popular and the PTA previously pledged £1500 towards the cost, which was upheld.	
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**Next meetings**

Monday 2 June 2014

Monday 23 June 2014

Monday 14 July 2014

**St John's PTA Website**

<http://stjohnswhetstonepta.com>

**Calendar of Events**

[http://stjohnswhetstonepta.com/?page\\_id=78](http://stjohnswhetstonepta.com/?page_id=78)

**Newsletters & Minutes**

[http://stjohnswhetstonepta.com/?page\\_id=60](http://stjohnswhetstonepta.com/?page_id=60)