

St John's PTA

**AGENDA/MINUTES OF MEETING
Tuesday 17th February 8.00pm
Vanessa's house**

In Attendance:

Emma Kelly	Abi Blank	Marcie Gatsky
Jane Martin	Laura Oates	Elina Burgess
Imogen Hall	Vanessa Salter	

Apologies:

		ACTION
1	<p>Family Photo Days</p> <p>We had a guest appearance from Jon Jaffa (once Imogen gave him the right address :-)) who runs family photo days as fund-raising for PTAs.</p> <ul style="list-style-type: none"> • people book a slot on the day, Jon takes 14 shots per family which are then put online (password protected) and families chose which ones they want to buy (rates are reasonable) • cost: £10 per family for a slot, all of which goes to PTA, plus PTA get 15% commission on anything people buy • Elina has previous experience of this and says it works well as the kids are relaxed; Jon showed us lots of lovely examples of his work • PTA sells the slots and co-ordinates cash for the ones that are bought 	<p>Imogen & Emma to arrange a date with Jon - aiming for 18th July (after the fete but before school breaks up)</p>
2	<p>Spring Disco</p> <p>- quick check in that everything is covered & ready</p>	<p>Ness will send an email to Y3/Y5 to ask for more volunteers</p> <p>Emma will send email confirming plan</p>
3.	<p>Bollywood Night, 24th April</p> <p>Flyers have gone into bookbags and look great!</p> <p>Focus on marketing this event:</p> <ul style="list-style-type: none"> • Abi to write an email for class reps to send to all parents they have emails for; idea is to get class reps to get groups together 'mums night out' • Selling tickets every day week before and after Easter holiday • Jo Mason to promote at JAM • Brian to promote at church <p>People to help on the night:</p> <ul style="list-style-type: none"> • Abi, Anne, Imogen, Ness, Emma, Marcie tbc, Jigna, Binnaz, Linda tbc <p>Note that the cut-off date for this event is 20th April as that is when we are buying food, but with ticket sales already at 35 we</p>	<p>Jigna/Abi</p> <p>Need to co-ordinate people selling tickets w/c 13th April - Abi & Imogen</p>

	should be OK!	
4.	<p>Summer Fete</p> <p>Confirm time: 11-3pm</p> <ul style="list-style-type: none"> • main attractions are booked • there will definitely not be an arena or crafts area this year • we will tape round the new playground as older kids aren't allowed to play on it • need to confirm state of gazebos: date to look at this set as 17th April • Laura & Jane to ask Mr Bishop to do soak the goalie; non-stop-action will supply goal if have enough time • Laura Oakes to take on the bar (thank you Laura!) - she will need two people plus Cindy on Pimms; order booze online • brochure under control - dates on email • church to confirm their areas - tea room, entrance, attraction tickets, veg/plant stall enquiry (check with Becky whether she has spoken to the church or not) • check with Rev Cindy if she wants to run Pimms bar again • check if school will run international food stall, teachers facepaint/tattoo • Treatment Room - check Jale wants to do this and someone to take this on and do sign up schedules etc • Table clothes: on hold if we order or not, need timeframe for this • Risk assessment - check Lynne will do • Licences in place • PTA shed - need to put a date in to clear this out: 22nd May 	<p>Marcie/Abi</p> <p>With Laura & Jane</p> <p>Imogen to talk to church about this</p> <p>Marcie to confirm with school Abi talking to Jale</p> <p>To discuss next meeting</p> <p>Marcie to check Emma has done this Shed now cleared!</p>
5.	<p>Ally Pally skating - Debbie</p> <ul style="list-style-type: none"> • confirm date: 17th October • no need to discuss further at this stage 	
7.	<p>AOB - Imogen/Emma</p> <ol style="list-style-type: none"> a. Martyn Gerrard - need someone to manage this relationship ongoing b. Christmas fete - set a date - December 5th, need to ask the church if they want to share 	<p>Will wait to confirmation of handover time for MG relationship</p> <p>Imogen to talk to church</p>

Next meetings

Tuesday 21st April

Tuesday 19th May

Tuesday 9th June

St John's PTA Website

<http://stjohnswhetstonepta.com>

Calendar of Events

http://stjohnswhetstonepta.com/?page_id=78

Newsletters & Minutes

http://stjohnswetstonepta.com/?page_id=60