

**St John's C E Primary School PTA**  
**AGM & Cheese & Wine Evening**  
**MINUTES OF MEETING**  
**Wednesday 26 September 2012: 7.30pm**  
**School Hall**

**In Attendance:**

Chair: Jane Martin	Fiona Phillip	Mandy Brazier
Sec & Y5: Lynne Evans	Treasurer & Y5: Gail Beckett	

Emma Kelly (YN)	Melanie Hancock (YR)	Maxine Yates (Y1)
Al Walkden (Y4)	Agnieszka Kowalczyk (YN)	Vanessa Salter (Y1)
Sarah Wu (YN)	Hannah Bliss (YN)	Jacqui Garland (Y6)
Marie Sodatonou (YR)	Larin Esan (YR)	Lisa Honeyman
Reverend Cindy Kent	Heather Tsioupra	Alison Moulton
Victoria Hartland-Sandiford		

**Apologies**

Abi Blank (YR)	Marcie Gatsky (YR)	Deb Watson (YR)
Jale Fetta (Y3)		

The meeting was called to order and introductions made. A very special welcome to our new joiners – absolutely delighted to see so many from the foundation unit.

**1) CHAIRPERSONS REPORT**

This was discussed with no issues arising. Jane thanked everyone for all their hard work in raising funds and their commitment, with a special mention to the parents outside of the committee who have helped to raise funds not only through offering to help at the organised events but also by donating generously in the way of gifts and collections. Jane also gave a special mention to the church community and how wonderful it is to be working so closely together with the church.

**2) SECRETARY'S REPORT**

This was read out with no matters arising. See attached.

**3) TREASURER'S REPORT**

This was presented with no matters arising. A full set of accounts would be presented later in the year. The bank balance, despite a fall in funds raised during the year, was reasonably health as the PTA had had little outlay. See attached.

**4) ELECTION OF SECRETARY AND TREASURER FOR 2012/2013**

Gail Beckett and Shelly Sholtz were elected as Joint Treasurer.  
Lynne Evans was elected Secretary.

**5) ELECTION OF CLASS REPRESENTATIVES FOR 2012/2013**

Nominees were duly elected as follows:

YN - pm	Sarah Wu & Emma Kelly
YN - am	Aggy Kowalczyk / Lynne Evans
YR	Marcie Gatsky, Abi Blank & Melanie Hancock
Y1	Vanessa Salter

Y2	None elected for the third year running. JM to send a text to Y2 parents requesting their support
Y3	Jale Fetta
Y4	Lorna Walkden
Y5	Gail Beckett & Lynne Evans
Y6	Jacqui Garland
Church Liaison	Alison Moulton & Imogen Hall
Co-opted	Heather Tsioupra
Co-opted	Victoria Hartland-Sandiford

## 6) FORTHCOMING EVENTS

### a) Murder Mystery Evening - Saturday 13 October

- i) Previously had 100 people 2 years ago. Staging same as before. Start putting up posters and general interest. It was requested that the PTA start to publicise and build atmosphere. Parents should apply for tickets in groups - ie teams on the night. Arrive at 6.30pm, open bar. Set in Ancient Rome and is a farce comedy. Rickmansworth Players consists of 14 actors and they will put on a production throughout evening. A "Whodunnit" of the highest order.
- ii) A 3 course meal will be provided although the exact food is still to be decided and accordingly, the price of the tickets. Lots of fun to be had. Prizes for best team name, best team, worst team! There will be young helpers waiting on tables and bringing food. They will be dressed in togas and a pot will be on tables for their tips.
- iii) Form going in bookbag shortly!
- iv) Need prizes for raffle and auction.
- v) Single white bed sheets were required to make togas. Also Mrs Geldaart would be asked to make laurel wreaths for heads of waiters!

### b) Christmas Fete 2012 – Sunday 2 December

- i) Gail had obtained an ice rink quote for £2000. For an extra £1000 we could get bungee trampolines and a climbing wall. This was approved. To be set up on school field. Minimum shoe size is 6 – so very much open to all.
- ii) £2000 for another £1000 bungee trampolines and a climbing wall. On school field
- iii) Committee were trying to obtain a Farmers Market for the event.
- iv) More details to follow at next meeting

## 7) ANY OTHER BUSINESS

- a) No other business was declared.

The meeting adjourned for a wine tasting by Majestic Wine Finchley plus lots of delicious cheeses and merriment was had by all!

Lynne Evans  
Secretary to the PTA

**St John's Primary School Parent Teacher Association  
Secretary's Report**

**Annual General Meeting - 26 September 2012  
PTA Report for the year ended 31 July 2012**

The PTA are really proud to be a part of St John's School which is held in high esteem for the all round education it offers the pupils. Over the last year the school has again seen a lot of hard work from teachers, pupils and parents.

The PTA has struggled in the past year to run events due to lack of support from the school community and as such, the number of fundraising events is falling year on year.

We have a small group of members who volunteer their services for everything that happens within the school year and really do need new members to help carry the load.

This last year's events have included:

- Welcome Service combined with 180 year anniversary of St John's Church
- Christmas Winter Wonderland
- Pamper Night
- Summer Fete
- Coffee mornings

A number of ideas are being considered for the forthcoming year and our focus will probably be events that include the children as this seems to be the most successful formula for support.

The school remains reliant on the support of all involved and benefits from and is indebted to such commitment and understanding – and will continue to do so in the future. We would like to thank the committee, teachers, parents and pupils for all their continued support and contributions which enables the children to explore their individual passions.

**Lynne Evans**

**PTA Secretary & Joint Year 5 Representative**

**St John's C of E Primary School  
PTA Draft Account Summary  
2011-2012**

2011/12

2010/11

	<u>Expenditure</u>	<u>Income</u>	<u>Profit/Loss</u>	<u>Profit/Loss</u>
Autumn Ball (DJ & refreshments) & Portrait Day	£225.39	£747.86	<b>£522.47</b>	
Blues Brothers Night (Events Licence & decorations)	£113.18	0	<b>-£113.18</b>	
Christmas Fete (bar, food, prizes, santa gifts etc.)	£3,926.99	7221.86	<b>£3,294.87</b>	£3,321.79
Easter classroom baking costs	£69.24	0	<b>-£69.24</b>	
Pamper Evening (Candles, Food, bar & events licence)	£234.18	£452.30	<b>£218.12</b>	£338.94
Summer Fete (this amount includes St John's Church 29% share of £1524.94)	£4,241.60	£7,975.09	<b>£3,733.49</b>	£3,073.32
Class expences (Christmas parties, Easter baking, theatre trip, Y6 end of year party)	£844.37	0	<b>-£844.37</b>	<b>-£598.00</b>
General cost (PTA annual membership & Insurance, stationery supplies, gazebos, lights, petty cash tins, bum bags, PTA Accounts 2010/2011, Coconut shy, PTA Website domain)	£1,169.47	0	<b>-£1,169.47</b>	<b>-£21,743.00</b> inc Air con & electrician, new blinds ect
Open Day (Pimm Steel pan musician)	£128.56	0	<b>-£128.56</b>	<b>-£674.29</b>
Murder Mystery Event Deposit	£100.00	0	<b>-£100.00</b>	
Charitable donation - MacMillian Cancer Support	£225.46	0	<b>-£225.46</b>	<b>-£97.00</b>
Football training	£1,183.33	0	<b>-£1,183.33</b>	
Jubilee Gifts for the children	£157.80	0	<b>-£157.80</b>	
Sundry	£536.15	0	<b>-£536.15</b>	
Music Evening Bar	£0.00	£225.46	<b>£225.46</b>	£122.60
<b>Totals</b>	<b>£13,155.72</b>	<b>£16,622.57</b>	<b>£3,466.85</b>	

**PTA Bank Balance at the year end**

**£9,386.03**